



Job Title: Manager, Finance & Accounting

Location: Remote/Toronto

Company: Galleon Gold Corp.

Position Type: Full-Time

About the Company

Galleon Gold Corp. is an advanced gold exploration company listed on the TSX Venture Exchange. We are a driven team focused on building the West Cache Gold Project. As the Company executes its strategy of derisking the project we are seeking a highly organized motivated individual to support our accounting department in Toronto, Ontario.

The Opportunity

As **Manager, Finance & Accounting**, you will serve as the financial backbone of Galleon Gold, a highly visible, strategically important role reporting directly to the CFO. You will take ownership of the full accounting and reporting function for a public junior mining company, bringing precision, sound judgment, and initiative to both day-to-day operations and complex public company requirements.

This role is ideal for a motivated, detail-oriented CPA who wants more than a narrow scope. You will be involved across accounting operations, financial reporting, equity management, budgeting, and cross-functional initiatives, all within a fast-paced, results-driven environment where you can make a meaningful impact.

Key responsibilities

- Prepare IFRS-compliant financial statements, working papers, notes disclosure, and supporting schedules for a TSXV-listed public company, and support the drafting of MD&A, the Annual Information Form (AIF), and the Information Circular.
- Research accounting standards, prepare technical accounting memos, and provide guidance to ensure compliance with evolving IFRS requirements.
- Own the full accounting cycle including the general ledger, accounts payable, payroll, bank reconciliations, and manage all month-end, quarter-end, and year-end close processes, including multi-entity consolidation.
- Manage accounts payable and expense processing, including vendor setup, transaction coding, approvals, and payment runs via EFT, wire, and bill payments, while maintaining strong internal controls.
- Lead the annual audit process by preparing audit files and liaise directly with external auditors to ensure a smooth and efficient process.
- Prepare and file periodic tax returns including HST, payroll remittances, and WSIB, and manage year-end payroll processes in coordination with ADP.

- Track and report exploration and project expenditures; support G&A budgeting and financial forecasting.
- Develop, implement, and maintain internal controls, accounting policies, and procedures suited to needs of a mining and exploration company.
- Support equity administration, including private placements, share issuances, stock options, and warrant transactions; coordinate with transfer agents, brokers, and legal counsel; assist with related TSX-V regulatory filings.
- Provide ad hoc analysis, project support, and financial insight to CFO and senior management as needed.

Qualifications

- CPA designation with 5+ years of progressive experience in public company accounting, including financial statement preparation and reporting under IFRS. Experience in mining or natural resources is a strong asset.
- Proficiency with accounting software such as Sage, QuickBooks, Xero, or a mid-market ERP, combined with advanced Excel skills.
- A roll-up-your-sleeves attitude and equally comfortable handling routine bookkeeping tasks and leading higher-level analysis, with the ability to drive work to completion independently.
- Excellent communication skills, with the ability to work effectively with executives, external advisors, auditors, and regulatory contacts.
- A collaborative team player who thrives in fast-paced environments.

Salary range: \$90,000 - \$120,000.

Interested candidates are invited to submit their resume and cover letter outlining relevant experience to careers@galleongold.com.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.